



HEDDINGHAM SCHOOL
AND SIXTH FORM
ACHIEVEMENT & EXCELLENCE

OFFICIAL SENSITIVE

9 December 2020

Dear Parent/Guardian

Following my letter on Monday, I would like to update you about the current situation at Heddingham School.

We have continued to see a rise in confirmed positive cases in the school community and the wider community. The school is continuing to track and trace close contacts and there are a significant number of students self-isolating currently. Therefore, it is important that if your son/daughter has been identified as a close contact, they stay at home for the stated 14-day period.

Track and Trace:

In relation to track and trace, we have just received guidance from the DfE. The school will continue to organise the track and trace process for the first six days after the final teaching day in school. This has provided enough time for positive Covid-19 cases to be identified and for the relevant contacts in school to be traced. Public Health England (NHS Test and Trace) will provide the contact tracing after this period. Therefore, if your son/daughter receives confirmation of a positive test after Thursday 10 December please contact the NHS Test and Trace guidance and follow the advice given: www.nhs.uk/conditions/coronavirus-covid-19/testing-and-tracing/ There will be no requirement to contact the school after this date and all information will be collated centrally by the NHS.

However, as always, if you require any advice regarding Covid-19 issues please contact us on the following email address: covidreporting@heddingham.essex.sch.uk and a senior member of staff will support.

Remote Learning:

A separate letter has been sent which provides details of our remote learning offer. Along with a copy of this letter, further detailed information is available on the school website through the following link: <https://heddingham.essex.sch.uk/node/892> Contained within this area of the website is a video tutorial of Microsoft Teams and the key functionality that enables students to access their home learning resources.

Students in Years 7, 8 and 9 have moved to a home learning timetable with daily scheduled live lessons. Students in all other years should follow their normal timetable and should receive a mix of live, pre-recorded and assignment-based lessons depending on the nature of the subject and topic.

Early indications of student usage are very encouraging, and it was fantastic to see over 100 students take part in the first Year 7 live Science lesson today. Hopefully, this trend will continue over the coming days.

If you require support with remote learning, please contact hed.cookn@heddingham.essex.sch.uk

Also, please could you remind your son/daughter to complete their 'mood scales' today. Furthermore, if you have any concerns or worries related to their welfare please contact their Year Leader or Mr David Nash via: safe@heddingham.essex.sch.uk

Using the school email contacts are the best method of communication, however, we are also available on the school telephone number from 10.00 – 2.00 pm until the 18 December 2020.

Finally, this has been a stressful time for us all and certainly not the way I planned my first year of Headship. As I stated in my last letter, I have been so proud of this school community and the way they have adjusted to all the changes and safety restrictions in the school environment. I fully understand the challenges that this situation creates for you but, as always, the safety of students and staff is my main priority.

I would also like to wish all students and staff who have contracted Covid-19 a speedy recovery and sincerely hope that your symptoms are not too severe.

Thank you for all your support over the last week, notably the 'emails', which have given us that extra energy to get through this.

Please stay safe.

Yours sincerely



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Headteacher

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