

13 January 2026

OFFICIAL SENSITIVE

Dear Parent/Guardian

Year 10 Careers Events 2026

Year 10 is an important time for students to consider the world of work and the role that they would like to take within it. Therefore, as well as supporting their efforts to secure a Work Experience placement for the Summer term, students will take part in a series of activities over the coming weeks that help them to prepare for their chosen career in the future. The events are listed in the table below with information about each element.

23 January 2026	CV Writing and Work Experience Application	Students will be given information to help them understand the importance of a good CV. Students will be supported in writing a good CV and letter of application for their Work Experience placement sector.
6 February 2026	Apprenticeship Fair Visit	Colchester Institute are holding an Apprenticeship Information Event at the STEM Innovation Centre. The event will host representatives from a range of public and private sector employers, as well as universities, local colleges and training providers. This will give students a deeper understanding of the range apprenticeships on offer including higher and degree level apprenticeships. They will be departing school at 10.00am and returning at approximately 12.15pm. The event including transport is fully funded.
12 – 13 March 2026	Mock Interviews	Students are interviewed for the job to which they applied. They are interviewed by local business managers who are very experienced in carrying out interviews. Students may choose to wear suitable interview dress on the day of their interview or may choose to wear their usual smart uniform.
8-10 July 2026	Work Experience	Students to take part in three-day work experience placement – please refer to letter sent.

The transition from education to the world of work can be a challenging one, but being able to practise in advance will make students more confident in the competitive situation which they will be in when they seek employment, whether this is for a part time job, employment or aiming for a career after a further period of education.

I hope you find this helpful, but should you have any questions then please to contact me via the following email address: hed.batchd@hedingham.essex.sch.uk

Yours sincerely



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Leader of Vocational Education

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