

Hedingham School and Sixth Form

Privacy Notice - Biometric use

We use biometric data to provide cashless payment for school meals and manage library accounts. The information we use is identifying code based on a scan of a fingerprint, with student name, school year, and class name. A fingerprint scan will be checked against available funds in the payment account to enable the purchase of school meals, and a deduction will be made from payment accounts. Additionally fingerprint scans will record booking out and checking in of library items updating the library system.

This information is shared with our system provider who works for us under contract. The school is the data controller. Our legal basis for using personal data for this purpose is explicit consent. As we are relying on your consent you can withdraw consent at any time by contacting the school.

This information will be deleted when the pupil leaves the school, or when consent to use it is withdrawn.

No personal information is routinely available outside of the UK. Should a transfer of personal information be necessary we will only do so where it is permitted by law and where appropriate safeguards are in place.

For information about your rights in relation to this use of your personal information please see section 5 of our overarching privacy notice.

Approved by: Full Governing Body
Date Approved: 30.03.2022
Review Date: Spring 2023