



# HEDINGHAM SCHOOL AND SIXTH FORM

ACHIEVEMENT & EXCELLENCE

## Privacy Notice

Please be advised that not all of this data is shared with everyone listed. We only share data required for that particular function and only the minimum required.

What is the service being provided?	Use of CCTV surveillance			
What personal data do we need from you?	<ul style="list-style-type: none"> <li>Personal Images</li> </ul>			
Who will be using your Personal Data?	Who is the <a href="#">Data Controller</a> ?	Hedingham School and Sixth Form		
	Who is the Data Controller's <a href="#">Data Protection Officer</a> ?	Lauri Almond (Essex County Council).		
	Are there any <a href="#">Data Processors</a> ?	Yes	<input type="checkbox"/>	No <input checked="" type="checkbox"/>
	Who are they?	N/A		
What will it be used for and what gives us the right to ask for it and use it?	<a href="#">The Purpose</a> (s):	Public safety and prevention of crime		
	The <a href="#">Legal Condition</a> (s):	Task in the Public Interest (Public Safety)		
Who else might we share your data with?	Police or other certified investigators			
Will your data be stored in or accessible from <a href="#">countries with no UK-equivalent</a> Privacy Law protections?	No			
How long will your data be kept?	When will it stop being used?	Maximum period images are retained is period is 31 days –may be retained for a longer period if imagery is required for evidential purposes. The system overwrites the data as it goes. If data is supplied to anyone else (e.g. The Police) they must sign for it as it is handed over.		
	How long after this will it be deleted?	As above		

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Our use of the data will be subject to your legal rights (marked if applicable):	<a href="#">Inform</a>	<input checked="" type="checkbox"/>	<a href="#">Access</a>	<input checked="" type="checkbox"/>	<a href="#">Rectify</a>	<input type="checkbox"/>	<a href="#">Erase</a>	<input type="checkbox"/>
	<a href="#">Restrict</a>	<input type="checkbox"/>	<a href="#">Portable</a>	<input type="checkbox"/>	<a href="#">Object</a>	<input type="checkbox"/>	<a href="#">Automate</a>	<input type="checkbox"/>
As you are giving us your data directly:	This is the reason why we are allowed to ask for it and use it:				Public Safety			
	This is what could happen if you refused to let us use your data for this purpose:				Not applicable			
<b>Visit the following links for more information about Privacy Law, our obligations and your Rights:</b>								
<a href="#">The ICO Guide to the General Data Protection Regulations 2016</a> <a href="#">The General Data Protection Regulations 2016</a>								
<b>If you have concerns over the way we are asking for or using your personal data, please raise the matter with our Data Protection Officer by the following means:</b>								
Postal Address	Essex County Council. County Hall. Chelmsford. CM1 1QH							
Email	<a href="mailto:DPO@essex.gov.uk">DPO@essex.gov.uk</a>							
Phone Number	03330322970							
<b>If you still have concerns following our response you have the right to raise the matter with the Information Commissioner's Office:</b>								
Postal Address	Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF							
Online Form	<a href="https://ico.org.uk/concerns/handling/">https://ico.org.uk/concerns/handling/</a>							
Phone Number	0303 123 1113							

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